

**COSTILLA COUNTY
PLANNING & ZONING DEPARTMENT
ROAD ACCESS PERMIT APPLICATION**

Application No. _____

Fee \$200.00

NOTE: NO REFUNDS ON DEVELOPMENT PERMITS

**If applicant is not the owner of the property, then a copy of a contract for sale or lease between applicant and owner, or a notarized letter from the owner consenting to this application must be submitted.*

***A Legal Description of Land and a Physical Address** can be obtained from the Assessor's Office and **MUST** be presented with this application

APPLICANT: _____ OWNER Y ___ N ___

ADDRESS: _____ STATE: ___ ZIP: ___

Physical Address of Development: _____

Sub-division or Area: _____

TELEPHONE: _____ Fax: _____

ROAD ACCESS INFORMATION (a detailed Site Plan must be attached to this application.)

1. The requested access is to be located on the _____ side of County Road _____.
2. A distance of approximately _____ feet from sign post _____. (Precise location of the proposed access may be illustrated on site plan or map.)
3. Are there other existing or dedicated public streets or roads ___ Y ___ N
4. The following documents must be submitted with the application:
 - a. Driveway plan profile.
 - b. Drainage plan showing impact of the road right-of-way.
 - c. Map and letters detailing utility locations before and after development in and along the right-of-way.
 - d. Property map indicating proposed access design.
 - e. Parcel and ownership maps including easements.

Acknowledgement

If an access permit is issued pursuant to this application, the terms and conditions of the permit shall be based on the information provided by the applicant. Changes in the use of the permitted road access that are not consistent with the terms and conditions of the permit or the application may be considered a violation of the permit. The applicant shall contact the District Road Supervisor in their area to determine if access to the correct area for the purpose of determining correct installation of road access and to determine materials needed for proper installation owners expense. Planning & zoning shall also notify District Supervisor or permit sold in their area immediately. The applicant hereby declares that all the information provided on this application an any Submtee attachment(s) for the purposes of obtaining a road access permit, are correct and complete. The applicant acknowledges that providing false information to a government agency is punishable as perjury in the second degree, as well as being punishable under any other applicable state or Federal laws.

APPLICANT: _____ DATE: _____

DISTRICT SUPERVISOR: _____ DATE: _____

Recommendations by Supervisor: _____

PERMIT

In accordance with a resolution duly adopted by the members of the Costilla County Board of Commissioners on the 17th day of December, 2001, the foregoing application and in further consideration of the payment of the required fees and charges, this permit is hereby issued to the applicant for the construction of the access that has been approved and described in the foregoing application.

Approved: _____ **Date:** _____